

## Grantee Financial Documentation Review Sheet

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### Grantee Financial Documentation Review Sheet

SAMPLE DOCUMENTATION FORMS ... Financial Management for NHPRC Grant Recipients (2015) ... grantee. Recipients should carefully review the Grant Award Summary Sheet and all referenced requirements. ...

### AN INTRODUCTION TO FINANCIAL MANAGEMENT FOR GRANT RECIPIENTS

BSCC 201), complete the Grantee Invoice & Supporting Documentation Checklist. The checklist must be signed by the Authorized Financial Officer and will be the required face page for your electronic Supporting Documentation Packet. 2.Scan all of your supporting documentation and create a single electroni c .pdf document.

### Grantee Instructions for Completing the Invoice November ...

Sample State Commission Financial Site Review Tools. This is a general review of organization and grant-related financial management systems, policies, records, and documentation to help assess their adequacy and the grantee's compliance with grant provisions and federal requirements. It is NOT an audit.

### Example - Monitoring Review Checklist

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### Grantee Financial Documentation Review Sheet

Use the balance sheet to review the financial condition of a business, as of a given period, by looking at how it manages its Asset, Liabilities and Equity. Basic Equation of a Balance Sheet: Asset = Liability + Equity. Asset = Remember that asset adds worth to a business.

### How to Review a Financial Statement: 15 Steps - wikiHow

Important note: Critique templates are no longer located on this website.The templates have been moved to the Critique Templates for Review page on the NIH Extramural Intranet, where they are accessible only by NIH staff. Note to Reviewers: These documents are provided as general reviewer orientation to NIH peer review. For meeting specific information, please rely on the documents and links ...

### Grantee Financial Documentation Review Sheet

Grants Management Associate: The associate coordinates with staff executing the specifics of the grant, as well as conducting day-to-day communication with the financial staff about grant requirements. Grants Management Assistant: Provides the administrative support and any data entry needed for grants processing.

### The Essential Guide to Grant Management | Smartsheet

Fact Sheet. FINANCIAL AND PROGRAMMATIC GRANT MONITORING RESPONSIBILITIES. ... site visit or desk review), all programmatic monitoring evaluates program implementation and grantee compliance. 2 Federal Emergency Management Agency . Financial Monitoring. A primary goal of FEMA financial monitoring is to ensure grantee compliance with applicable ...

### FINANCIAL AND PROGRAMMATIC GRANT MONITORING RESPONSIBILITIES

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### Review Guidelines | grants.nih.gov

Financial & Grants Management . 1. Regulations & Requirements 2.Financial Management Principles 3. Policies & Procedures 4. Internal Controls 5. Administrative Costs 6. Documenting Expenses 7. Match 8. Reporting & Budgeting 9. Audits & Site Visits 10. Grant Closeout . Financial and Grants Management Institute April 24 - 25, 2012 9

### Financial and Grants Management 101 Basics

Understanding the Reporting and Oversight Process. In 2006, the Federal Funding Accountability and Transparency Act (FFATA) set in motion a government-wide reporting procedure that has continued to evolve.. The law requires that information about entities and organizations receiving federal funds be disclosed to the public via a central website, USAspending.gov.

### Grant Reporting | GRANTS.GOV

PROCEDURES FOR THE REVIEW OF MUNICIPALITY'S ANNUAL FINANCIAL STATEMENTS FINANCIAL YEAR END: 30 JUNE 2015 MUNICIPALITY NAME: DATE OF REVIEW: PREFORMED BY: No. PROCEDURE COMMENT RESOLVED (Yes/No) 4.10 Liabilities: Unspent Conditional Grants and Receipts a) Review the grants register and ensure that the opening balance for each grant

### PROCEDURES FOR THE REVIEW OF MUNICIPALITY'S ANNUAL ...

FINANCIAL QUESTIONNAIRE: EVALUATION OF FINANCIAL MANAGEMENT SYSTEMS. DEFINITIONS. Chart of Accounts – This is a list of a grantee organization's accounts identified by a specific number.; Balance Sheet – This is a statement of financial position of a grantee disclosing the assets, liabilities, and ownership at a given point in time.; Income Statement – This is a summary of the revenue ...

### Financial Questionnaire | NIH SBIR/STTR

Most CPA firms create financial statements for their clients. This blog post tells you how to create and review financial statements efficiently and effectively. How to Create Financial Statements First, staff members create the original financial statements. Where possible, electronically link the trial balance to the financial statements.

### How to Review Financial Statements Efficiently and ...

Expenditure data is required as documentation of the financial status of grants according to the official accounting records of the grantee organization. Except for awards under the Streamlined Noncompeting Award Process (SNAP) and awards that require more frequent reporting, the FFR expenditure data is required on an annual basis.

### Post-Award Monitoring and Reporting | grants.nih.gov

A discretionary grant program is a grant program where, although the authorizing statute may define eligibility and certain parameters of the financial assistance, an awarding agency is not required to make awards to all eligible entities and, therefore, has discretion, based on the outcome of an objective review process and application of other published factors, as to who receives an award ...

### Review Process | Grants | CDC

Commitment of Funds (CD-435). The Review Award File task allows the Grants Specialist to view the status of the NEPA document and the Procurement and Commitment of Funds (CD-435), which are both listed in the Sub Documents section of the Award file. This section reviews the Review Award File task for Grants Specialists. 1. Select the Inbox tab. 2.

### Grants Management Division Manual Reviewing and Approving ...

Maintain written procedures for your accounting and financial management system practices. Separate employee responsibilities and, when possible, build in layers of review to help prevent issues of fraud, waste, or abuse. NOTE: Flow charts for procedures and responsibilities are helpful in providing a visual representation of your sys-

### A Guide for Developing Effective Financial Management ...

conduct a financial reconciliation of . grantee's expenditures at least once during the grant period on . grants of over \$50,000. A financial reconciliation involves comparing a grantee's request for payment for a given period with supporting documentation for that request, such as purchase orders, receipts and payroll records.

### Office of Grants Management Monitoring FY15

Financial Capability Review - CAAR performs a Financial Capability Review on every prospective Phase II grantee to ensure that the organization is financially stable, has sufficient resources to complete its research program and does not expose the government to the possibility of waste, fraud or abuse of funds.